



LIN 203 - Chinese Business Language and Culture

Basic Information:

Instructor Name	TBD
Home Institution	TBD
Instructor Title	
E- Mail	
Office	TBA
Office Hours	TBA, and by appointment

Course Description:

The course is designed to enable students to gain good understanding of the historical development and practical value of Chinese business and language, and develop essential capabilities and skills in managing cross-cultural communication and doing business in China.

Required Course Materials:

Textbook	Edition	Author	Publisher	ISBN-10
Doing Business In China	1	Ted Plafker	Business Plus	044669696X

Link to e-book purchase address:
https://www.amazon.com/Doing-Business-China-Fastest-Growing/dp/044669696X/ref=sr_1_1?ie=UTF8&qid=1487304302&sr=8-1&keywords=044669696X

Course Hours:

This course consists of 18 class sessions, 1 field trip. Each class session is 160 minutes in length; the field trip is 300 minutes in length. Classes normally meets from Monday to Saturday. This course has 61 contact hours in total. Final exam will be on 17th Jan, 2020.

Year Level:

The 2nd year.

Prerequisite:

(List if there is any; List "None" if the course has no prerequisite)

None.

Course Schedule:

Week	Session	Day	Topic (s)	Chapter(s)	Homework
Week1	21 Dec, 2019	SAT	Students' Orientation Day		
	22 Dec, 2019	SUN	Introduction	1	Project Planning
	23 Dec, 2019	M	The Cultural Development of China	1, 2	Project Proposal
	24 Dec, 2019	T	Understanding Cultural Differences	1, 2	Project Proposal
	25 Dec, 2019	W	Examining China's Economy	3, 4	Data Collection



	26 Dec, 2019	TH	Group Project Workshops	1, 2, 3, 4, 5	Group Discussion
	27 Dec, 2019	F	Basic Communication	3, 4	Teamwork
	28 Dec, 2019	SAT	Talking Chinese Business	5, 6,	Teamwork
Week2	30 Dec, 2019	M	Chinese Business Etiquette	6, 7	Teamwork
	31 Dec, 2019	T	China's Laws, Rules & Regulations	6, 7	Teamwork
	1 Jan, 2020	W	Working and Living in China	5, 6, 7	Draft Report
Week3	6 Jan, 2020	M	Developing Chinese Language Skills	8, 9	Draft Report
	7 Jan, 2020	T	Developing Chinese Language Skills Field Trip (5 hours)	8, 9	
	11 Jan, 2020	SAT	Group Project Workshops	6, 7, 8, 9	Final Report
Week4	13 Jan, 2020	M	Building Business Networks in China	6, 7, 8, 9	
	14 Jan, 2020	T	Preparing for Further Studies Revision	6, 7, 8, 9	
	15 Jan, 2020	W	Revision		Exam Preparation
	16 Jan, 2020	TH	Reading Day		Exam Preparation
	17Jan, 2020	F	FINAL EXAM		

Evaluation:

Class Participation and Discussion

Group Project: Design an Online Course on Doing Business in China

Written Examination: Answer 6 short-essay questions

Grading Policies:

Part	Percentage	Points
Attendance/ Class Assignment	20%	20
Group Project	30%	30
Exams	50%	50
Course Total	100%	100 Points

Grade Distribution:

Letter Grade	Grade Points
High Distinction	85-100
Distinction	75-84
Credit	65-74
Pass	50-64
Fail	0-49

Academic Integrity

SISU expects honesty from students in presenting all of their academic work. Students are responsible for knowing and observing accepted principles of scholarly research and writing in all academic work.

Academic dishonesty or cheating includes acts of plagiarism, forgery, fabrication or misrepresentation, such as the following:

- claiming the work or thoughts of others as your own
- copying the writing of others into your written work without appropriate attribution
- writing papers for other students or allowing them to submit your work as their own
- buying papers and turning them in as your own



- having someone else write or create all or part of the content of your assignments
- submitting the same paper for more than one study or class without explicit permission from the faculty members

General Principles

SISU is committed to principles of trust, accountability, clear expectations and consequences. It is also committed to redemptive efforts, which are meaningful only in light of these principles. Students will be granted due process and the opportunity for an appeal.

Academic dishonesty offenses generally are subject to incremental disciplinary actions. Some first offenses, however, receive severe penalties, including dismissal from the program.

General Disciplinary

The following is a non-comprehensive list of possible actions apart from dismissal from the program: warning from a professor, program director; a lower or failing grade on an assignment, test or course; suspension or dismissal from the course; suspension or dismissal from the program.

Disciplinary Actions for Specific Offenses

Some academic dishonesty offenses call for specific disciplinary actions. The following have been identified:

Falsification of documents: Students who falsify or present falsified documents may be dismissed. Prospective students who are discovered to have presented falsified admission documents prior to admission shall be denied admission to the program. Should it be discovered after admission that a student had presented falsified documents for admission, such admission may be annulled and the record of academic achievement removed from the academic record, with appropriate notations. Such annulments or denials may be reviewed after one year.

Dishonesty in course requirements: Course work (a quiz, assignment, report, mid-term examination, research paper, etc.) in which a student has been dishonest generally will receive zero points towards the grade in fulfillment of a course requirement, and/or the student may receive a failing grade for the course. The professor of the course determines the appropriate consequence.

Final assignment: When a student cheats in a major or final assignment such as a comprehensive examination or presents plagiarized material in a major or final assignment, that student shall receive an F in that particular subject. Student cheats on more than two exams shall be dismissed from SISU.